

**MARYLAND MEDICAID • HEALTHCHOICE & PRIMARY ADULT CARE (PAC) PROGRAMS**  
**NON-FORMULARY EMERGENCY SUPPLY POLICIES AND PROCEDURES FOR MANAGED CARE ORGANIZATIONS**

| <b>Managed Care Organization (MCO)</b>        | <b>Number for <i>pharmacist</i> to call Pharmacy Benefit Manager (PBM) or MCO contact</b> | <b>Hours of operation for PBM or MCO</b>  | <b>Procedure for pharmacy staff to follow when physician is unavailable and recipient's prescription is written for a non-formulary medication.</b>  |
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| <b>AMERIGROUP Community Care</b>              | AMERIGROUP Medical Management<br>1-800-454-3730<br>Select options 2, 1, 3 and 3           | Mon - Fri 8:00am - 7:00pm<br>Sat - 10:00am – 2:00pm<br>24 hour nurse is available after hours | In the event that a medical exception is needed, and the prescriber is unavailable, the pharmacist is authorized to dispense a 72-hour supply to an eligible AMERIGROUP Community Care member. Pharmacists can follow these steps to process a claim: 1112222333 in the Prior Authorization Number field. The day's supply cannot exceed three or the claim will reject. Pharmacists with questions should contact the Pharmacy Department at 1-800-454-3730, select options 2, 1, 3 and 3.  |
|   | Caremark, Inc.<br>1-800-345-5413  | 24 hours – 7 days a week  |  |
| <b>Diamond Plan from Coventry Health Care</b> | Diamond Plan Authorization Unit<br>1-877-215-4100   | Mon - Fri 8:30am - 6:00pm,<br>EST - except holidays   | If the physician cannot be contacted, the pharmacist is authorized to dispense a 72-hour emergency supply of medication to an eligible Diamond Plan HealthChoice member. When the pharmacist runs the claim, message on screen gives an 11-digit code that allows the fill of the 72-hour supply. <a href="http://www.mdmahealthchoicercx.com/healthchoice_docs/Formulary_2007_Helix_booklet-final.pdf">http://www.mdmahealthchoicercx.com/healthchoice_docs/Formulary_2007_Helix_booklet-final.pdf</a> It states "Emergency Fill".  |
| <b>Jai Medical Systems*</b>                   | BioScrip<br>1-800-213-5640  | BioScrip Customer Service,<br>24 hours - 7 days per week                                      | In an emergency situation, where the physician cannot be contacted, the pharmacist is authorized to dispense a 72-hour emergency supply of medication, unless the medication is classified as a DESI, LTE or specifically excluded drug category product. To obtain a 72-hour emergency supply of medication the pharmacist should call BioScrip Customer Service at 1-800-213-5640.   |
| <b>Maryland Physicians Care*</b>              | Maryland Physicians Care Prior Authorization Unit<br>1-800-953-8854, option 2             | 24 hours - 7 days per week  | The Prior Authorization Unit is staffed 24 hours – 7 days a week to handle urgent-emergent requests for overrides. The Pharmacy staff will give instructions on how to obtain a 72-hour emergency supply.  |
| <b>MedStar Family Choice</b>                  | Caremark, Inc.<br>1-800-345-5413  | 24 hours - 7 days per week  | The Pharmacist can put in a three-day override without calling anyone if the medicine is not on PA. If it is on PA, has exceeded MDL or otherwise won't go through, the pharmacist has to call MedStar. After hours the 1-800-905-1722 number gives the pharmacist the pager number of the on call pharmacy person.  |
|   | MedStar 410-933-2200 or<br>1-800-905-1722   | Mon -Fri 8:30am - 5:00pm<br>Pager number given after hours                                    |  |
| <b>Priority Partners</b>                      | Priority Partners<br>1-888-819-1043   | Mon - Fri 8:00am - 5:00pm,<br>except holidays   | In the event the precertification unit is closed, or the pharmacist cannot reach the prescribing physician, pharmacist may dispense up to a 96-hour supply of the requested medication to an eligible Priority Partners member. Pharmacist should use the following DUR code to obtain a four-day override in such instances: 11122223333. Pharmacist may also call Caremark at 1-800-345-5413 for further assistance.   |
|   | Caremark, Inc.<br>1-800-345-5413  | 24 hours - 7 days per week  |  |
| <b>UnitedHealthcare*</b>                      | Medco Health<br>1-800-922-1557  | 24 hours - 7 days per week  | UnitedHealthcare allows a Temporary Coverage Override (TCO) option for most non-preferred and prior authorization medications on a one-time per prescription basis. The TCO option allows up to a five-day supply. Pharmacists can follow these steps to process a claim: Enter "01= Prior Authorization" in the Prior Authorization Type field<br>Plus the code (normally 11111) in the Prior Authorization Number field<br>It is important the day's supply entered on the claim does not exceed the five-day supply or it will reject. Pharmacists are asked to call UnitedHealthcare's Pharmacy Services Help Desk toll-free at 1-800-922-1557 for questions on the TCO process. |

\*MCOs with HealthChoice & PAC enrollees.

**ELIGIBILITY ISSUES: Call the Eligibility Verification System (EVS) 1-866-710-1447 (Available 24 hours/7 days)**

**Call the PAC Eligibility/General Information Hotline at 1-800-226-2142 (Monday – Friday from 7:30 AM to 5:30 PM)**

**Provider inquiries/complaints – HealthChoice Provider/PAC Hotline 1-800-766-8692, Option 4**

**Recipient inquiries/complaints – HealthChoice/PAC Enrollee Action Line 1-800-284-4510, Option 3**

**At the time of printing, the information and phone numbers listed are correct. This chart will be updated as changes are received.**